

TENTATIVE AGENDA
Town of Vienna
Planning Board (PB) Regular Meeting
October 16, 2025 7:00 PM

Call to Order

Minutes Approval:

September 18, 2025 Regular Meeting

Correspondence:

- Submitted 239m review for SUP2025-06 North Shore Prop. Equip. Building.
- Prepared and distributed letters of determination for SUP2024-08 Schuessler Multi-family and SUP2024-06 Woodcock Campground.
- Submitted legal notices for 3 public hearings scheduled for tonight.
- Coordinated plat updates for Relot2024-02 St. John's Church.
- Received notification that Mike Piper was appointed by the Town Board to fill vacancy.
- Received 2 new applications.
- Assisted with research for Campgrounds and Water Resource overlays.

Public Hearings:

7:05 SUB2025-03 Jeff Moore (Perry Point LLC) 3-lot Subdivision; 234.007-2-6.2; 308 Drive 26; 9.5 acres, Zone: SR.

7:15 SUP2025-05 Jeff Moore (NY Lake Front Prop LLC) Special Use Permit tourist home; 217.017-1-45; 2042 Lake Shore Dr; Zone SR.

7:25 SUP2025-06 Jeff Moore (North Shore Prop. Man. LLC); Special Use Permit Additional 9600 sf Equipment Building; Zone C; 7596 NYS Rte 13; 3.7 acres.

Unfinished Business:

SUB2025-03 Jeff Moore (Perry Point LLC) 3-lot Subdivision; 234.007-2-6.2; 308 Drive 26; 9.5 acres, Zone: SR. No 239m review required.

SUP2025-05 Jeff Moore (NY Lake Front Prop LLC) Special Use Permit tourist home; 217.017-1-45; 2042 Lake Shore Dr; Zone SR. No 239m review required. The board requested written statement from the applicant on the number of sleeping rooms. The board is to review Zoning Law for parking requirements.

SUP2025-06 Jeff Moore (North Shore Prop. Man. LLC); Special Use Permit Additional 9600 sf Equipment Building; Zone C; 7596 NYS Rte 13; 3.7 acres. The 239m review was submitted to OC, DOT, and DEC on 9/30/2025 after receiving a copy of the site plan. No responses as of 10/13/2025. Responses due by 10/30/25.

Relot2025-02 St. John's Church (Patrick), Reallotment between church property and Allen property; 2187-2191 NYS Rte 49. Plats needed updates to identify correct zones. As of 10/13/25 correctly updated plats with signatures were not provided.

SUP2025-04 Galway Amy/Paul, Special Use permit for second residential structure; 7800 Mill Rd; 215.000-2-10; 36.4 acres; Zone RR2. PB requested a survey to verify setbacks.

New Business:

SUB2025-04 Christmas & Assoc. 3-lot Subdivision; 198.000-2-23.2; 8055 Preston Hill Rd; 16.5 acres, Zone: RR-2.

Relot2025-04 Jeff Moore (McDonald) Reallotment; 218.000-1-4; 2676 Eckel Rd; Zone RR-2. The other tax id on the application is 217.000-1-4 (Tax ID is not near 1st property).

Sketch Plan Reviews: None

Other: Zoning Law updates

Next Regular Meeting: November 20, 2025 (new agenda items due November 13, 2025).

Public Comments

**TOWN OF VIENNA
CODE OF CONDUCT**

RESOLUTION #14 OF 2025

WHEREAS, In an effort to provide an atmosphere conducive to conducting the official business of the Town of Vienna, The Town Board of said Town has adopted the following resolution.

BE IT RESOLVED that the Town Board of the Town of Vienna adopts the following standards of conduct on any Town Property to comply with the TOV Handbook.

- A. **All persons, either public official or private citizen, shall refrain from making inappropriate, offensive, insulting, or malicious remarks to anyone. Likewise, vocal, boisterous, or other disruptive demonstrations which will disrupt the orderly flow of Town business or Town meetings will not be allowed. Any person engaging in this type of behavior shall be ruled out of order and shall be escorted from the building.**
- B. Elected Officials, Appointed Officials, and Employees shall be expected to treat each other and the public with respect.
- C. Any person who observes or overhears any violation of this order will contact the most senior town official in attendance of this violation. Said senior town official will deliver a copy of this resolution to the violator and request that the violator refrain from such conduct. If the violator continues the use of said language in addition to any other sanction prescribed under the New York State Penal Law, he (she) will be ordered to immediately vacate the property.

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Date: January 8, 2025