

TENTATIVE AGENDA
Town of Vienna
Planning Board (PB) Regular Meeting
September 18, 2025 7:00 PM

Call to Order

Minutes Approval:

August 21, 2025 Regular Meeting

Correspondence:

- Submitted 239m review (OCP & Town of Verona) for SUP2024-06 Woodcock Campground.
- Updated and distributed letter of determination for SUP2025-03 Primal Tee shop expansion.
- Submitted legal notices for 3 public hearings scheduled for tonight.
- Assisted residents with application processes.
- Process discussions with Jeffrey Moore regarding two draft special use permit applications.

Public Hearings:

7:05 SUP2024-06 Richard Woodcock; New seasonal campground with 40 sites, pavilion, and manufactured home; 7107 Cove Rd; 237.000-1-56.1; Zone WR;106.84 acres.

7:15 SUB2025-02 Mark Corey; 2-lot Subdivision; 780 Stone Barn Rd; 215.000-1-3; Zone RR2; 42 acres total site; 1 lot will be 6.237+/- acres.

7:20 SUP2024-08 Justin Schuessler; Duplex to Multi-family; 217.018-1-44; 7580 W Lake St; Zone HR; 0.2 acre. Var2025-01 ZBA decision to grant variance. Returned to Planning Board for final action and required another public hearing.

Unfinished Business:

SUP2024-06 Richard Woodcock; New seasonal campground with 40 sites, pavilion, and manufactured home; 7107 Cove Rd; 237.000-1-56.1; Zone WR;106.84 acres.

SUB2025-02 Mark Corey; 2-lot Subdivision; 780 Stone Barn Rd; 215.000-1-3; Zone RR2; 42 acres total site; 1 lot will be 6.237+/- acres.

SUP2024-08 Justin Schuessler; Duplex to Multi-family; 217.018-1-44; 7580 W Lake St; Zone HR; 0.2 acre. Var2025-01 ZBA decision to grant variance. Returned to Planning Board for final action and required another public hearing.

Relot2025-02 St. John's Church (Patrick), 2187-2191 NYS Rte 49 – adjust boundary line between church property and Allen property. Need signatures of all property owners on application, mylar, and paper copies.

SUP2025-04 Galway Amy/Paul, Add second residential structure to parcel; 7800 Mill Rd; 215.000-2-10; 36.4 acres; Zone RR2. The board requested a survey to verify setbacks.

New Business:

SUB2025-03 Jeff Moore Subdivision; application is at the town hall. Hard copies will be available at the meeting.

SUP2025-05 Jeff Moore Special Use Permit application 1; application is at the town hall. C/ZO needed to fill in his review. Hard copies will be available at the meeting.

SUP2025-06 Jeff Moore Special Use Permit application 2; application is at the town hall. C/ZO needed to fill in his review. Hard copies will be available at the meeting

Sketch Plan Reviews: None

Other:

- Zoning Law updates

Next Regular Meeting: October 16, 2025 (new agenda items due October 9, 2025).

Public Comments

TOWN OF VIENNA
CODE OF CONDUCT

RESOLUTION #14 OF 2025

WHEREAS, In an effort to provide an atmosphere conducive to conducting the official business of the Town of Vienna, The Town Board of said Town has adopted the following resolution.

BE IT RESOLVED that the Town Board of the Town of Vienna adopts the following standards of conduct on any Town Property to comply with the TOV Handbook.

- A. All persons, either public official or private citizen, shall refrain from making inappropriate, offensive, insulting, or malicious remarks to anyone. Likewise, vocal, boisterous, or other disruptive demonstrations which will disrupt the orderly flow of Town business or Town meetings will not be allowed. Any person engaging in this type of behavior shall be ruled out of order and shall be escorted from the building.
- B. Elected Officials, Appointed Officials, and Employees shall be expected to treat each other and the public with respect.
- C. Any person who observes or overhears any violation of this order will contact the most senior town official in attendance of this violation. Said senior town official will deliver a copy of this resolution to the violator and request that the violator refrain from such conduct. If the violator continues the use of said language in addition to any other sanction prescribed under the New York State Penal Law, he (she) will be ordered to immediately vacate the property.

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Date: January 8, 2025