



**TOWN of VIENNA  
TOWN BOARD MEETING  
7:00PM WEDNESDAY  
September 3, 2025**

**BOARD MEMBERS:**

Deputy Supervisor	Jason Spellicy	Councilwoman	Mary Beth McEwen
Councilman	Darrin Smith	Town Clerk	Carol Huber
Councilman	Jason Lamb		

**CALL TO ORDER:**

Meeting to be called to order at 7:00 pm, followed by the Pledge of Allegiance.

**NOCCOG:**

**COUNTY LEGISLATOR:** Norm Leach

**APPROVAL OF MINUTES:**

August 6, 2025

**AUDITED VOUCHERS:**

Approval of Abstract 09 Vouchers to be paid

**SUPERVISOR'S REPORT:**

Filed with Clerk

**TOWN CLERK'S REPORT:**

Clerk will read report.

**ASSESSORS REPORT:**

Filed with Clerk

**CODES REPORT:**

Filed with Clerk

**HIGHWAY:**

**COUNCIL REPORTS:**

**OLD BUSINESS:**

Handbook- Quote on reviewing Handbook  
50 Forward Residency Form has been updated and using.  
Auto damage quote Highway Department  
Old Preston Hill Road

**NEW BUSINESS:**

Budget Adjustments  
Tentative Budget given to Town Clerk by September 30th  
Tentative Budget presentation to Board by October 5th  
Public Hearing for the Preliminary 2026 Budget by November 6, notice published at least 5 days prior.  
Fire District Budgets need to be filed with Town Clerk by Nov. 7<sup>th</sup>.  
Final Adoption of Budget by November 20<sup>th</sup>.  
Text.Gov Pricing Quote (emergency texting, reporting issues, reminders of meeting)

**PUBLIC CONCERN/COMMENTS:** *(please state your name for the record before speaking)*

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Agendas & Minutes are posted on the web site: [townofviennany.org](http://townofviennany.org)

**TOWN OF VIENNA CODE OF CONDUCT  
RESOLUTION #14 OF 2024**

In an effort to provide an atmosphere conducive to conducting the official business of the Town of Vienna, The Town Board of said Town has adopted the following resolution.

BE IT RESOLVED that the Town Board of the Town of Vienna adopts the following standards of conduct on any Town Property to comply with the TOV Handbook.

All persons, either public, official, or private citizen, shall refrain from making ***inappropriate, offensive, insulting, or malicious remarks to anyone.*** Likewise, ***vocal, boisterous, or other disruptive demonstrations,*** which will disrupt the orderly flow of Town business or Town meetings will not be allowed. Any person engaging in this type of behavior shall be ruled out of order and shall be escorted from the building.

*Elected Officials, Appointed Officials, and Employees shall be expected to treat each other and the public with respect.*

Any person who observes or overhears any violation of this order will contact the most senior town official in attendance of this violation. Said senior town official will deliver a copy of this resolution to the violator and request that the violator refrain from such conduct. If the violator continues the use of said language in addition to any other sanction prescribed under the New York State Penal Law, he (she) will be ordered to immediately vacate the property.

- In the event that the offender is an appointed official and re-violates this order he/she will be removed from that position.
- In the event that the offender is an employee of the Town and a member of a collective bargaining unit and re-violates this order he/she will be disciplined as per union contract.
- In the event that the offender is an employee of the town and re-violates this order he/she will be terminated from that position.
- In the event that the violator is an elected official and re-violates this order he/she will be disciplined as per state law governing elective officials.

Date: January 3, 2024