

# McConnellsville Fire District

## Board of Commissioners

### ORGANIZATIONAL MEETING

JANUARY 6, 2025

#### **ATTENDEES:**

**SECRETARY:** Peggy Darling

**COMMISSIONERS:** Martin Handler, Karen Edwards, Trisha Finen, Peggy Darling

#### **REPRESENTATIVES FROM FIRE DEPARTMENT:**

**ABSENT:** Chief Carl Finen

**PUBLIC ATTENDEES:** Katrina Reed

Motion was made by Commissioner Darling to appoint Commissioner Handler as temporary Chairman of the Board. Commissioner Edwards 2nd the motion. Commissioners polled. Commissioner Finen-Aye, Commissioner Darling-Aye, Commissioner Handler-Aye, Commissioner Edwards-Aye. Motion carried

Meeting called to order at 18:00 by Commissioner Handler.

Motion was made to appoint Commissioner Handler as Chairman of the Board, for the calendar year of 2025, by Commissioner Darling. Commissioner Finen 2nd the motion. Board polled- Commissioner Darling -Aye, Commissioner Finen-Aye, Commissioner Edwards-Aye, Commissioner Handler -abstain. Motion carried

Motion was made, by Commissioner Edwards, to appoint Katrina Reed as treasurer for the 2025 calendar year. Motion was 2nd by Commissioner Finen. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling rescued herself. Motion carried.

Motion was made, by Commissioner Handler that the treasurer position will be paid at \$150.00 per month. Motion was 2nd by Commissioner Edwards. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling recused herself. Motion carried.

Motion was made, by Commissioner Handler, to appoint Peggy Darling as secretary for the calendar year 2025. Motion was 2nd by Commissioner Edwards. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Nay, Commissioner Darling -Aye. Motion carried.

Motion was made, by Commissioner Handler that the secretary position will be paid at \$150.00 per month. Motion was 2nd by Commissioner Edwards. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling rescued herself. Motion carried.

Motion made by Commissioner Finen to maintain Raymond DiRaddo as the McConnellsville Fire Districts' attorney. Motion 2nd by Commissioner Edwards. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling -Aye. Motion carried.

Motion made by Commissioner Handler to maintain The Queen Central News as the McConnellsville Fire Districts' newspaper. 2nd by Commissioner Edwards. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling -Aye. Motion carried.

Motion was made to maintain Adirondack Bank as the districts' bank by Commissioner Edwards. 2nd by Commissioner Finen. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling -Aye. Motion carried.

Motion was made, by Commissioner Finen, to schedule the Commissioners meeting as follow for the remainder of the 2025 year: February 17, March 17, April 21, May 19. June 16, August 18, September 15, October 21, November 17, and December 15, 2025. All will commence at 18:30. Motion second by Commissioner Edwards. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling -Aye. Motion carried.

Motion made, by Commissioner Edwards, to pay essential bills in July as there will be no meeting. Motion 2nd by Commissioner Finen. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling -Aye. Motion carried.

Motion made by Commissioner Darling that the Chief will give a monthly report at Commissioners' meeting. The report will consist of number of drills for the month/year, number of calls for the month/year, who attended calls and who attended drills. The board will look at attendance at end of each quarter and call for a review board meeting if necessary for those not in compliance to remain an active member. Commissioner Edwards 2nd the motion. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling -Aye. Motion carried.

Motion was made, by Commissioner Handler, that EMS Coordinator can spend up to \$500 on supplies without needing Board approval. Motion 2nd by Commissioner Edwards. Board polled. Commissioner Handler-Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Darling -Aye. Motion carried.

Future Business:

January -Whistle blower policy and code of conduct for Commissioners meetings

February-Drug Policy will be reviewed

March-Procurement Policy will be reviewed

April -Discussion and start of a recording/attendance policy for the public

May- RFP for district insurance

June-review physical policy

August -RFP for physicals

All Commissioners as well as Secretary and Treasurer submitted in writing to Secretary their address, email, and phone number for contact information for the 2025 calendar year.

Motion by Commissioner Finen to Adjourn at 18:45

Minutes submitted by Secretary Darling

1/8/2025

Resolution 1.1

BE IT RESOLVED that Martin Handler is hereby appointed Chair of the Board of the McConnellsville Fire District for the 2025 calendar year.

Resolution 1.2

BE IT RESOLVED that Katrina Reed is hereby appointed Treasurer of the McConnellsville Fire District for the 2025 calendar year. The salary for the position is fixed at \$1800.00 per year.

Resolution 1.3

BE IT RESOLVED that Peggy Darling is hereby appointed Secretary of the McConnellsville Fire District for the 2025 calendar year. The salary for the position is fixed at \$1800.00 per year.

Resolution 1.4

BE IT RESOLVED that the Queen Central News is designated the official newspaper for the McConnellsville Fire District for the 2025 calendar year.

Resolution 1.5

BE IT RESOLVED that Adirondack Bank be designated the official bank for the McConnellsville Fire District

Resolution 1.6

BE IT RESOLVED that the meetings of the McConnellsville Fire District Commissioners will be held on February 17, March 17, April 21, May 19, June 16, August 18, September 15, October 21, November 17, and December 15, 2025. All will commence at 18:30.

Resolution 1.7

BE IT RESOLVED that Raymond DiRaddo is hereby appointed attorney for the McConnellsville Fire District for the 2025 calendar year.

