

DRAFT

McConnellsville Fire District

Commissioners Meeting

November 18, 2024

Attendees: Secretary: Peggy Darling

Treasurer: Katrina Reed

Commissioners: Peggy Darling, Karen Edwards, Trisha Finen,
Martin Handler

Representatives from Fire Department: Chief Finen

Absent:

Public Attendees:

Guest:

Meeting: called to order at 18:30 by Chairman

Treasurer: Made monthly report and presented bills/invoices to be signed

Correspondence: A letter from Mr. Martin Handler. A letter from Ms. Peggy Darling. Both in regard to intent to run for Commissioners seats.

OLD BUSINESS:

1. A bid request will be submitted to the Queen Central to have the exterior of the Department painted

i. This will be tabled until a treasurer is hired.

ii. This will be tabled until spring of 2025

2. Chief Finen presented quotes for new turn out gear to the Board. He will reach out to

each distributor and see if a demo set can be obtained before deciding on the manufacturer. The decision will be tabled until next month.

- i. Chief will continue to reach out to distributors and report in September on this matter.**
- ii. Chief has not heard back from JPB in regard to demo set. Will move forward in October as Chief will submit an itemized list of what is needed.**
- iii. A bid will be advertised in the paper to request bids.**
- iiii. Bids were placed in the paper- please see new business**

3. Commissioner Pavelock will draft a policy for the next meeting in regard to which means will be utilized to adequately communicate with the Commissioners of the Board in between meetings.

- i. Commissioner Pavelock reported, at first, that this was done but would not send out via email until he received a copy of the DHR complaint. After some discussion Commissioner Pavelock will send this out to all Commissioners before Septembers' mtg.**
- ii. Commissioners were polled and all report that no one had received an email regarding a communication policy. Commissioner Darling will draft and present at October's meeting.**
- iii. Please see new business in regard to this**

4. Discussion of physicals coming due in November 2024.

Secretary Darling will reach out to Access and obtain some dates. An EKG will be completed on all interior, exterior, personnel over the age of 70 years, and anyone who Access recommends.

- i. Physicals have been completed, and a letter has been mailed to those who failed to attend scheduled session. The letter informed the individuals on what needs to be completed in order for them to remain an active member.**

5. An application for a new member has been received, Joe Gillbert. The Department voted him in at their monthly meeting. A LENS report needs to be completed. Motion made by Commissioner Finen to approve Mr. Gillbert's membership –pending a LENS clearance. Commissioner Edwards 2ndthe motion. Commissioners polled. Commissioner Finen- Aye, Commissioner Edwards-Aye, Commissioner Handler-Aye, Commissioner Darling –Aye

- i A LENS report will be completed by 11/24 meeting**

ii. A letter will be sent to Mr. Gillbert in regard to this

6. Discussion that a generator is needed to power the building when service is interrupted as the Department is a shelter in place. Motion made by Commissioner Edwards to advertise bid in paper in regard to specs and cost. Commissioner Handler 2nd the motion. Commissioners polled- Commissioner Darling-Aye, Commissioner Edwards-Aye, Commissioner Handler-Aye. All in favor motion carried.

i. clarification was needed on this-bid will run in paper for two weeks and will be opened at next meeting

7. Ron Engles has expressed interest in being Chairman of Electors for the December 10, 2024, elections. He will be obtaining two more electors. Compensation will remain the same at \$70. Motion made by Commissioner Darling to accept Ron Engles. Commissioner Handler 2nd motion. Commissioners polled. Commissioner Darling-Aye, Commissioner Edwards-Aye, Commissioner Handler-Aye. All in favor motion carried.

i. Two electors have been named, and a meeting has been scheduled for November 22, 2024

8. Secretary requested funds to buy three ring binders and tabs so notebooks can be made to keep records of OATHS/Terms/ and elections of Commissioners, task of secretary by months of the year, and policies. Motion made by Commissioner Edwards 2nd by Commissioner Handler. Commissioners polled. Commissioner Darling-Aye, Commissioner Edwards-Aye, Commissioner Handler-Aye.

i. purchased and received

NEW BUSINESS:

1. A motion was made by Commissioner Edwards to accept treasurers' report. 2nd by Commissioner Finen-Commissioners polled- Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Handler-Aye, Commissioner Darling-Aye. All in favor- motion carried.
2. A motion was made by Commissioner Edwards to accept Draft minutes dated 10/15/2024 as final minutes with revisions proposed. 2nd by Commissioner Finen-Commissioners polled- Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Handler-Aye, Commissioner Darling-Aye. All in favor- motion carried.
3. Two bids were received for turn out gear. One from jerome and one from J.P.B. A motion was made by Commissioner Darling to purchase one set from J.P.B. Commissioner Edwards second the motion- Commissioners polled.

Commissioner Darling -Aye, Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Handler-Aye. All in favor motion carried. Chief Finen will arrange for the delivery of this.

4. A letter will be sent to Mr. Gilbert in regard to his LENS report. It will inform Mr. Gilbert that he cannot be driving any District apparatus. It will also inform Mr. Gilbert that he cannot be driving his personal vehicle to any Department function. Commissioner Darling made this motion 2nd by Commissioner Edwards. Commissioners polled- Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Handler-Aye, Commissioner Darling-Aye. All in favor-motion carried
5. Commissioner Darling presented the drafted communication policy. Everyone approved the policy and did not feel that it needed any revisions. Motion made by Commissioner Finen to accept communication policy. 2nd by Commissioner Edwards. Commissioners polled -Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Handler-Aye, Commissioner Darling-Aye. All in favor-motion carried
6. Chief presented a new member Rob Sankey. Rob is a lifetime member that has been out of the area for quite a while. The Department has approved his reinstatement pending a LENS clearance and background check. Motion made by Commissioner Handler to accept Rob Sankey as a new member pending background and LENS clearance. 2nd by Commissioner Finen. Commissioners polled -Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Handler-Aye, Commissioner Darling-Aye. All in favor-motion carried
7. A motion was made by Commissioner Darling to advertise a bid for two weeks to purchase a generator to run both stations in the event of a power outage. Commissioner Edwards second the motion. Commissioners polled - Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Handler-Aye, Commissioner Darling-Aye. All in favor-motion carried. Bids will be opened at the December 16th mtg.
8. Secretary asked to purchase blank envelopes as the District is out. Motion made by Commissioner Edwards-2nd by Commissioner Finen. Commissioners polled -Commissioner Edwards-Aye, Commissioner Finen-Aye, Commissioner Handler-Aye, Commissioner Darling-Aye. All in favor-motion carried.
9. Commissioners reviewed slate of candidates for line officers and executive board, for 2025, that was submitted by the nomination committee. Letters will be sent to nominees. Nominations as follows:

CHIEF

- Carl Finen-eligible

1st Assistance

MCVILLE FIRE DISTRICT

11/18/2024 minutes

Corey Finen- eligible

Matt Smith- not eligible but eligible for 2nd

2nd Assistance

Carl Miller -eligible

3rd Assistance

Matt Smith, Colin Richmond- both eligible

Captain

Monica Eckhard-Eligible

Lieutenant

appointed

President

Peggy Darling, Monica Eckhard- both Eligible

Secretary/Treasurer

Sharon Houghton- Eligible

Adjournment: Motion by Commissioner Darling to adjourn at 19:04

Minutes Submitted

Peggy Darling

Secretary

November 20, 2024