

Commissioners Meeting
April 24, 2023

Attendees:

Secretary: Shawn Smith

Commissioners: John Pavelock, Trisha Finen, Peggy Darling, Kelly Engel

Representatives from Fire Department: Carl Finen, Miranda Nieto, Marie Miller, Carl Miller

Absent: Commissioner Karen Edwards

Public Attendees:

Guest:

Meeting: called to order at 18:30

Minutes reviewed: Suggestions to add additional verbiage to the OSHA section of old business and additional context regarding the executive session in new business, we discussed and updated.

Motion to accept March minutes with revisions stated by the Chairman of the Board by Peggy Darling, seconded by Trisha Finen. 1 in favor, 1 abstained

Correspondence:

Old Business:

- Chairman of the Board called an executive session at 18:40 to discuss a personnel issue.
 - The Chairman of the Board requested Commissioner John Pavelock not to attend the executive session, in which he complied.
 - The Chairman of the Board requested Secretary Shawn Smith not to attend the executive session, in which she complied.
 - The executive session ended at 19:45. Commissioner's meeting resumed.
- Peggy Darling received a call from a Sue Harvey stating there were vehicles driving erratically to the scene on Saturday March 11, 2023. A letter is being requesting advising this concern was addressed at the next Commissioner's meeting. Based on the description of the vehicles provided to Peggy Darling, it was determined they were not from members of McConnellsville Fire Dept.
- Kelly Engel is going to Fire Police training in Boonville. Peggy Darling makes a motion if there are cost of training materials, the district will reimburse. Karen Edwards seconded. All in Favor.
- From March meeting notes – The drafted new physical policy was sent to all members on the board during this meeting. Each Commissioner will review and send notes prior to the March meeting.
 - April meeting – revisions to the draft physical policy were reviewed and discussed. It was requested to send an amended version for review prior to the May Commissioner's meeting.

New Business:

- Superior Plus presented their renewal rate; \$1.79 per gallon for up to 700 gallons of propane. Peggy Darling made a motion to accept the Superior Plus renewal rate offered, Trisha Finen seconded, all in favor.
 - Secretary to sign and mail renewal acceptance form to Superior Plus.
- Peggy Darling made a motion to purchase a voice recorder for the purpose of recording Commissioner meetings. Trisha Finen seconded. All in favor
- John Pavelock made a motion to create a policy and procedure surrounding the storing of the voice recorder, recorded tapes, and to ensure the policies of the open meetings law are followed
 - It was asked if John Pavelock would complete the first draft within two weeks and send to the Commissioners for review. John Pavelock accepted and advised he would do his best to meet the two week timeline.
- Chief Finen advised the Board of Commissioners, there is an interested buyer in the 1991 Pierce engine. The interested buyer(s), Carl and Marie Miller were in attendance and verbally offered \$4,500 for the 1991 Pierce engine. A motion was made by Peggy Darling to accept the bid of \$4,500 as is, seconded John Pavelock, all in favor.
 - Once the check is received, deposited, and cleared in the district account, the title will then be signed and presented to Carl and Marie Miller

Financial Bank Statement: Statement for March 2023 were presented for the board's review.

Monthly Invoices: Invoices for April were reviewed and authorized for payment by commissioners that were present at this meeting.

Adjournment: Motion to adjourn at 20:12 by Kelly Engel seconded by John Pavelock. All in favor

Minutes Submitted
Shawn B. Smith
Secretary/Treasurer