

Commissioners Meeting

May 20, 2024

Attendees: Secretary: Peggy Darling

Commissioners: Peggy Darling, Kelly Engel, Karen Edwards, John Pavelock, Trisha Finen

Representatives from Fire Department: Chief Finen

Absent:

Public Attendees:

Guest:

Meeting: called to order at 18:30

Minutes reviewed: Motion to accept April 2024 meeting minutes Karen Edwards, seconded by Trisha Finen, Commissioner Darling in Favor. Commissioner Pavelock abstained.

Correspondence:

Association of Fire Districts

Old Business:

- a. Commissioner Pavelock motion to conduct our own fit testing rather than have a specific department administer them. An agreement between neighboring departments would need to be made as to where to store the machine if purchased. Second by Commissioner Darling. All in favor.
- b. A bid request will be submitted to the Queen Central to have the exterior of the Department painted

New Business:

- a. A letter of interest was submitted by Peggy Darling for the vacant position of secretary. Letter was read and Commissioner Trisha Finen made a motion to accept Peggy Darling as secretary for the 2024 calendar year. 2nd by Karen Edwards, Commissioner Engels was in favor. Commissioner Darling recused herself from the vote. Commissioner Pavelock was not present for this matter.
- b. Commissioner Engels submitted her resignation to the Board. She will be stepping down immediately as Executive of the Board and from her commissioner's seat. Commissioner Engels left the meeting after submitting her resignation. All was present to receive her resignation with the exception of Commissioner Pavelock who joined meeting shortly after Kellys' departure.
- c. Commissioner Pavelock voiced opposition that the April 2024 Commissioners meeting was not a properly called meeting. Commissioner Pavelock states that all commissioners were not properly informed of the change in the meetings date. Commissioner Darling also voiced that an e-mail went out to all Commissioners with the change and that it was also posted in the paper. Commissioner Pavelock voiced that he did not receive the e-mail.
- d. An update on having two individuals from the Town of Annsville on the board was given by secretary. Commissioner Pavelock requested that the lawyers' answer be in writing. The secretary will reach out to District lawyer and obtain this.
- e. The Town of Vienna Codes Department completed their inspection. The Building passed. The Codes Officer would like a down spout to be installed onto the hot water tank. Motion to buy materials for this at Bucks and Bolts made by Commissioner Finen , 2nd by Commissioner Edwards. All in favor. Chief Finen will obtain this and install it.
- f. Chief Finen presented quotes for new turn out gear to the Board. He will reach out to each distributor and see if a demo set can be obtained before deciding on the manufacturer. Decision will be tabled until next month.
- g. Several individuals from the Board as well as the Chief met with Mr. Snow in regards to his FOIL request. Information that he requested was provided to him.
- h. A motion was made by Commissioner Finen –2nd by Commissioner Edwards to run an ad in the Queen Central for a week to advertise for the position for a treasurer. The announcement is to include that preference will be given to residents of the

District, an accountant background is preferred, and references required. Resumes are to be submitted no later than June 13, 2024 All in favor.

- i. A motion was made by Commissioner Finen –2nd by Commissioner Edwards to run an ad in the Rome Daily Sentinel for a week to advertise for the position for treasurer. The announcement is to include that preference will be given to residents of the District, an accountant background is preferred, and references required. Resumes are to be submitted no later than June 13, 2024 All in favor.
- j. Discussion of salary for the treasurer’s position will be tabled for next month's meeting.
- k. Kenny Duda has rescinded his leave of absence with the Department. He will need a physical. Motion made by Commissioner Darling-2nd by Commissioner Edwards. All in favor. The Chief will inform Kenny of this.
- l. Several members will be taking the pump operation class coming up in Canastota. Motion was made that up to \$200 can be spent on training materials if needed. Motion made by Commissioner Darling-2nd by Commissioner Edwards. All in favor.
- m. The file cabinet in the office that holds the bank statements needs to have a lock installed. One will be purchased off Amazon. Chief Finen will install this. Motion made by Commissioner Darling, 2nd by Commissioner Edwards. All in favor.
- n. Motion was made by Commissioner Darling to extend the OSHA online training until June 30, 2024 due to the death of firefighter Michik. 2nd by Commissioner Finen . All in favor.
- o. A check numbered 2071 dated in December 2023 has not been cashed or returned. A motion made by Commissioner Pavelock to have payment stop on the check, 2nd by Commissioner Finen. All in favor.
- p. Commissioner Finen made a motion to accept minutes as read back @ meeting, 2nd by Commissioner Edwards. All in favor

Financial Bank Statement: Statements for 2024 year to date were presented for the board’s review.

Monthly Invoices: Invoices for 2024 year to date were reviewed and authorized for payment by commissioners that were present at this meeting.

Adjournment: Meeting adjourned at 20:16

Minutes Submitted

Peggy Daring

Secretary/Treasurer Commissioners Meeting

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