

MINUTES
Town of Vienna
Planning Board (PB) - Regular Meeting
January 19, 2023

Call to order: Chairman Calvin Collins called the meeting to order at 7:02 pm with a quorum present.

Attendance:

Board Members: Calvin Collins, Orrin MacMurray, Dave Gigon, Bill Shaughnessy, Mike Piper, and Martha Link. There is one vacancy on the board.

Others: Secretary Kathy Pavelock, Supervisor Mike Davis for Liaison Gail Whitham, ZBA Chairman John Pavelock, and applicants. Codes/Zoning Officer Reay Walker was unable to attend.

Minutes Approval:

A **motion** was made by Orrin MacMurray, seconded by Bill Shaughnessy, **to approve the December 15, 2022, regular meeting minutes.** Poll Vote:

Orrin MacMurray – Aye	Bill Shaughnessy – Aye	Martha Link – absent for this vote
Dave Gigon – Aye	Calvin Collins – Aye	Mike Piper – Aye
Vacancy – n/a		Motion Carried.

Correspondence:

- Submitted 239m reviews for SUB2022-05 Christmas (Ag. Districts). Contacted applicant.
- Submitted SUP2022-04 Time-Out Campground information to SHPO and to DEC. Received a sketch plan from applicant.
- Submitted legal notices for public hearings.
- Received reviews from SHPO (SUP2022-04), Oneida County (SUB2022-05), and DEC (SUB2022-05).

While awaiting the appointed time for public hearings the board covered the following “Other Topics;”:

- Status of filling vacancies: Mike Piper was appointed to fulfill the PB term ending 2024. Martha Link was re-appointed with a term ending 2029. There is still one vacancy. Mike has taken his oath of office and Martha will be sworn in within 30 days. Supervisor Davis stated the town council will advertise again for the vacancy and asked the PB to ask residents about applying.
- Planning Board Members interested in Attending Local Government Conference April 6, 2023 at Turning Stone: Orrin has already applied. Calvin and Bill handed in their applications. Mike and Martha will provide their applications at the February meeting. Dave is looking into his availability. Secretary Kathy will coordinate with the town clerk for registering all interested board members.
- New Zoning Law: Orrin announced that the new Zoning Law is now in effect. All members have received a copy.

Public Hearings:

7:10 PM SUP2022-04 Buell, Derrick (Time-Out Family Campground) Special Use Permit application for expanding existing RV park with 10 additional sites. 7501 East Lake St.; Zone: SR; Tax Map # 217.018-1-29.1.

Orrin MacMurray made a motion to **open the public hearing for SUP2022-04.** Seconded by Mike Piper. Poll Vote: Orrin MacMurray – Aye Bill Shaughnessy – Aye
Martha Link – Aye Dave Gigon – Aye Calvin Collins – Aye
Mike Piper – Aye Vacancy – n/a **Motion Carried at 7:11.**

There were no public comments.

Dave Gigon made a motion to **close the public hearing for SUP2022-04.** Seconded by Bill Shaughnessy. Poll Vote: Orrin MacMurray – Aye Bill Shaughnessy – Aye
Martha Link – Aye Dave Gigon – Aye Calvin Collins – Aye
Mike Piper – Aye Vacancy – n/a **Motion Carried at 7:12.**

New Business: None

Sketch Plan Reviews: None

Other:

- **Future updates to the Zoning Law** – The planning board is keeping a list of items to consider for the next update to the Zoning Law including cannabis dispensaries and billboards.
 - Cannabis dispensaries: There is nothing new to report. The state is still working on regulations.
 - Billboards: John Pavelock, chairman for the Zoning Board of Appeals was in attendance to discuss possible billboard zoning law changes. Mr. Pavelock explained to the PB that it would assist the ZBA if there was specific wording in the zoning law to cover billboards. He suggested that we use the Town of Verona billboard laws as a starting point. A letter was sent to Chairman Collins in November providing the Town of Verona zoning law on billboards. Orrin MacMurray requested that the secretary forward a copy of this letter to him.

Public Comments: None

Next Meeting: February 16, 2023. Agenda items are due to the secretary by February 9, 2023.

Orrin MacMurray made a **motion**, seconded by Dave Gigon **to adjourn at 7:56 pm.**

Minutes prepared by:

Kathy M. Pavelock /s/

Planning Board Secretary