

Town of Vienna  
Town Board Special Meeting Minutes  
Public Hearing  
October 23, 2024

**ATTENDANCE:**

Supervisor Michael Davis  
Councilwoman Mary Beth McEwen arrived at 3:08 pm  
Councilman Darrin Smith  
Councilman Jason Spellicy  
Councilman Jason Lamb  
Town Clerk Carol Huber  
Budget Officer Ben Gasser

**CALL TO ORDER:**

Supervisor Davis called the meeting to order at 3:00 pm with the Pledge of Allegiance.

**PUBLIC HEARING VINEALL CONTRACT:**

Councilman Lamb made a motion to open the Public Hearing at 3:01 PM and seconded by Councilman Spellicy.

Voting Record:

Supervisor Davis	Aye
Councilwoman McEwen	Absent for vote
Councilman Smith	Aye
Councilman Spellicy	Aye
Councilman Lamb	Aye

Nobody in attendance stood up and spoke for or against Vineall Ambulance.

Councilman Spellicy made a motion to close the Public Hearing at 3:03 PM

Voting Record:

Supervisor Davis	Aye
Councilwoman McEwen	Absent for vote
Councilman Smith	Aye
Councilman Spellicy	Aye
Councilman Lamb	Aye

Supervisor Davis explained the average response time has been 18.5 minutes with a 100% ALS Provider and 0 dropped calls. Vinall Ambulance donated \$5,000 to the Cleveland Fire Department to help purchase a LUCAS machine which helps with early CPR defibrillation. It gives automated chest compressions.

A motion from Councilman Spellicy to accept and sign the Contract between Vineall Ambulance and The Town of Vienna in amount of \$55,000 for the year 2025, \$57,200 for the year 2026 and \$59,400 for the year 2027.

Councilman Smith seconded the motion.

Voting Record:

Supervisor Davis	Aye
Councilwoman McEwen	Abstained
Councilman Smith	Aye
Councilman Spellicy	Aye
Councilman Lamb	Aye

**2025 TENTATIVE BUDGET WORKSHOP**

Supervisor Davis turned the meeting over to Budget Officer Ben Gasser for review of last meeting. North Shore and Sylvan Beach submitted their Budgets before the meeting and Carol Huber, Town Clerk turned them over to Officer

Gasser. Councilwoman McEwen had multiple questions on monies allotted for highway garage and which line items were appropriate. Mr. Gasser and Supervisor Davis answered her questions. Mr. Gasser questioned the SS2 fund and the amount of monies for line maintenance. Decision was to leave it as it. Water Districts all looked good. Supervisor Davis asked that monies be allotted for the BondarTech Contract at \$12,700 per year and Mr. Gasser adjusted the Town Hall Contractual A1620.4 to \$33,700 to accommodate the contract. Town Clerk, Carol Huber asked to have \$500 under the Records Management Contractual A1460.4 for the cost of destruction of records for all departments. All agreed. She also suggested to change the title of Time Warner to Charter Communications, but the Board decided to make the line items a specific utility name for each utility in case the companies change. They also decided to change 50 Forward to Senior Services.

**PUBLIC COMMENTS:**

A group of ladies from the Youthful Seniors came and spoke about the costs of the bus trips that are taken which range anywhere from \$3,000 to \$12,000, and asked for more money from the Town. Supervisor Davis explained to them the Board did give them \$2,000 more with the stipulation that they have an activity in town for the People who do not like bus trips. He invited them to the Public Hearing for the Budget to talk more in depth.

Councilman Smith spoke again about the Court Clerks salary. He asked that they be brought up to \$20 per hour, which would be above the 4% the other Clerks are getting. Nobody from the Court Office came to speak on behalf of their office. After all discussions, they agreed to remain at the 4%.

Supervisor Davis explained how the Town Clerk had the Civil Service updated with positions and was approved for a Deputy Tax Collector, but the Board decided to keep the monies under the Deputy Town Clerk and not a Deputy Tax Collector.

The following line items were adjusted at this time:

Town Hall Contractual	A1620.4	increased to	\$33,700
Records Management	A1460.4	increased to	\$500

**GENERATORS:**

911 Generators emailed and said that the Town Garage Generator will be on back order until January 2025.

**Fuel Bids:**

Motion was made by Councilman Smith to advertise for the sealed fuel bids for 2025. Councilman Lamb seconded the motion.

Voting Record:

Supervisor Davis	Aye
Councilwoman McEwen	Aye
Councilman Smith	Aye
Councilman Spellicy	Aye
Councilman Lamb	Aye

**D'ARCANGELO & CO:**

Certified Public Accountants & Consultants D'Arcangelo & Co submitted a proposal to Audit the Town for the years 2023 at \$7,550, 2034 at \$7550 and 2025 at \$7850.

Councilman Smith made a motion to hire D'Arcangelo & Co to Audit the Town of Vienna for the proposed costs per year and Councilman Spellicy seconded the motion.

Voting Record:

Supervisor Davis	Aye
Councilwoman McEwen	Aye
Councilman Smith	Aye
Councilman Spellicy	Aye
Councilman Lamb	Aye

A letter was given to the Board Members by Court Clerk Brenda Brookins asking for a petty cash fund because of multiple people she has to turn away when paying court fees without the proper cash. The Board did not discuss.

**EXECUTIVE SESSION:**

Supervisor Davis made a motion to enter Executive Session for possible litigation at 4:28 pm and Councilman Spellicy seconded the motion.

Voting Record:

Supervisor Davis	Aye
Councilwoman McEwen	Aye
Councilman Smith	Aye
Councilman Spellicy	Aye
Councilman Lamb	Aye

Supervisor Davis made a motion to come out of Executive Session at 4:44 pm and Councilman Spellicy seconded the motion.

Voting Record:

Supervisor Davis	Aye
Councilwoman McEwen	Aye
Councilman Smith	Aye
Councilman Spellicy	Aye
Councilman Lamb	Aye

No Action Taken

**ADJOURNMENT:**

Motion to adjourn made by Councilman Spellicy and seconded by Councilman Lamb. All in Favor

Respectfully,

*Carol L Huber*

Carol L Huber  
Town Clerk