

TOWN CLERK'S MONTHLY REPORT

TOWN OF VIENNA, NEW YORK

DECEMBER, 2025

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255			
	<u>1</u>	MARRIAGE LICENSES NO. 25012 TO 25012	<u>17.50</u>
	<u>29</u>	COPIES	<u>7.25</u>
	<u>2</u>	FAX	<u>2.50</u>
		TOTAL TOWN CLERK FEES	27.25
A2544			
	<u>21</u>	DOG LICENSES	<u>341.00</u>
		TOTAL A2544	341.00
A2770			
	<u>1</u>	CULVERT PIPE	<u>791.61</u>
		TOTAL A2770	791.61
B2555			
	<u>4</u>	BUILDING PERMITS	<u>400.00</u>
	<u>5</u>	SEPTIC PERMIT	<u>250.00</u>
	<u>1</u>	RENEWAL PERMITS	<u>25.00</u>
		TOTAL B2555	675.00

TOWN CLERK'S MONTHLY REPORT

DECEMBER, 2025

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	1,159.86
PAID TO SUPERVISOR FOR PART TOWN FUND	675.00
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	46.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	22.50
TOTAL DISBURSEMENTS	1,903.36

1834.86

Interest .03

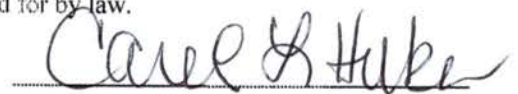
DECEMBER 30, 2025



Jason Spellicy, SUPERVISOR

STATE OF NEW YORK, COUNTY OF ONEIDA, TOWN OF VIENNA

I, Carol L Huber, being duly sworn, says that I am the Clerk of the TOWN OF VIENNA that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.



Carol L Huber
Town Clerk

Month Reported: DECEMBER, 2025

County: ONEIDA Code: 30

TOWN OF VIENNA Code: 23

Prepared by: Carol L Huber, TOWN CLERK

Date Prepared: DECEMBER 30, 2025

Dog License Monthly Report

Original ID Dog Licenses sold	<u>4</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>17</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>21</u>

LICENSE TYPES AND FEES COLLECTED

	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>20</u>	\$7.50 ea <u>322.50*</u>	\$1.00 ea <u>43.00*</u>
Unspayed and Unneutered Dogs	<u>1</u>	\$18.50 ea <u>18.50</u>	\$3.00 ea <u>3.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	\$35.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	\$75.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total licenses sold	<u>21</u>	<u>341.00</u>	<u>46.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor	<u>\$341.00</u>
Paid to NYS Animal Population Control Program	<u>\$46.00</u>

*includes discounts
multiple years fees

NYS Department of Agriculture and Markets
Spay and Neuter
PO Box 975
Albany, NY 12201-0975

Month of Submission: DECEMBER, 2025
County: ONEIDA Town of Vienna
TCV Code: 3023 Oneida Vienna
Prepared by: Carol L Huber, Town Clerk
Date Prepared: DECEMBER 30, 2025

State of New York
Department of Agriculture and Markets
Spay and Neuter
PO Box 975, Albany, NY 12201-0975

ANIMAL POPULATION CONTROL PROGRAM SUBMISSION

Submit by the 5th of the month covering activities
of the preceding month.

LICENSE TYPES AND FEES COLLECTED	Unpaid/Unneutered - Four months of age or older
Spayed and Neutered Dogs	\$1.00 ea = \$43.00
Unspayed and Unneutered Dogs	\$3.00 ea = \$3.00
TOTAL AMOUNT REMITTED	\$46.00
Check Number:	1438

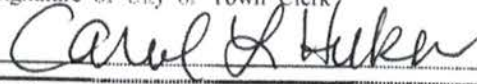
Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u>DECEMBER</u> 2025	Do not write in this area	DEP. NO. _____
City or Town of <u>VIENNA</u>		\$ _____
County of <u>ONEIDA</u>		CHECK # _____

Licenses numbered from 012 to 012 inclusive. # of Military Exemptions: _____
 "If only ONE license was issued, place license number in both spaces. # of Skipped Licenses: _____
 "If NO licenses were issued, write "NONE" in both spaces. # of Voided Licenses: _____

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u>22.50</u> CK # <u>1439</u>	Name of City or Town Clerk (Please type or print) <u>Carol L Huber</u>	
	Signature of City or Town Clerk 	Date <u>12/30/2025</u>
	Mailing Address <u>PO Box 250</u> <u>NORTH BAY, NY</u> Zip <u>13123</u>	
	E-mail Address <u>townclerk@townofviennany.org</u> Phone <u>(315) 245-2191</u>	

INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

TOWN OF VIENNA

12/30/2025

14:44:21

TOWN CLERK'S 2025 ANNUAL REPORT

RECEIPTS

175	COPIES	43.75
28	CERTIFIED COPIES	280.00
11	MARRIAGE LICENSES AND OFFICIANTS	440.00
13	FAX	16.25
71	FOIL REQUESTS	17.75
3	USB STORAGE DEVICE	30.00
156	CERTIFIED BIRTH & DEATH	1,560.00
5	MISCELLANEOUS REVENUE	67.33
1	INSTALLER LICENSE-SEWER	20.00
20	CULVERT PIPE	11,767.24
6	VARIANCE APPLICATION	550.00
6	SPECIAL USE PERMIT	660.00
4	SUBDIVISION APPLICATION	425.00
4	REALLOTMENT	120.00
130	BUILDING PERMITS	11,630.00
2	SEWER PERMIT APPLICATION	100.00
7	SEPTIC PERMIT	350.00
2	RENEWAL PERMITS	62.50
2	FLOODPLAIN DEVELOPMENT	100.00
2	JUNKYARD LICENSE	250.00
1193	CAMPGROUND LOT LICENSE	5,965.00
5	CAMPGROUND SINGLE WIDE	75.00
3	SIGN PERMIT	250.00
347	DOG LICENSES	4,051.50

TOTAL RECEIPTS:


\$38,831.32

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	17,531.32
PAID TO SUPERVISOR FOR PART TOWN FUND	20,537.50
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	515.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	247.50

TOTAL DISBURSEMENTS:

\$38,831.32



Carol L. Huber, TOWN CLERK

DECEMBER 30, 2025